

**National Informatics Centre  
Multimedia Applications & Presentation Division**

***Remote Publishing Request***

<b>1.</b>	<b>Web Site URL(s) :</b>	http://
<b>2.</b>	<b>Details of the machine to be used for remote uploading / publishing</b>	IP Address(max 2) : Operating System : Connectivity to the Internet : (Leased Line . /ISDN /RF/VSAT ) Location (complete address) :
<b>3.</b>	<b>Machine administrator details</b>	Name : Designation : Organisation / NIC Centre : Email : Phone :

**5. Declaration :**

**I hereby understand and agree that**

- Remote publishing facility shall enable me to directly update and maintain above mentioned web site(s)
- I shall take all necessary measures to protect the content
- Remote publishing user ID, password and other details shall be kept confidential
- Publishing computer system shall not be behind proxy server & shall be protected from unauthorized access
- Web Site will be reviewed / verified after every upload session
- Administrator's Email account (above mentioned) shall be used for confidential communication. Hence should be in restricted use
- I shall regularly review and monitor the content on the above mentioned web site.

**Signature & Seal  
(Head of the Department/Organisation)**